

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2009-10**

Department:

**RMA - BUILDING
OPERATIONS (01320)**

Function:

General

Activity:

Property Management

Fund:

General

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2007-08</u>	<u>BOARD APPROVED EXPENDITURES 2008-09</u>	<u>DEPARTMENT REQUEST 2009-10</u>	<u>CAO RECOMMENDATION 2009-10</u>
<u>SERVICES & SUPPLIES</u>				
720500 Household Expense	24,601	32,000	26,000	26,000
720502 Household Expense - Refuse Disposal	866	1,000	1,100	1,100
720900 Maintenance - Buildings & Improvements	969	0	0	0
721400 Professional & Specialized Services	538,587	637,700	633,000	633,000
721900 Special Departmental Expense	1,152	800	850	850
TOTAL SERVICES & SUPPLIES	566,175	671,500	660,950	660,950
TOTAL - RMA - BUILDING OPERATIONS	566,175	671,500	660,950	660,950
<u>INTRAFUND TRANSFERS</u>				
770100 Intrafund Transfer	(160,750)	(266,102)	(261,880)	(261,880)
GRAND TOTAL - RMA BUILDING OPERATIONS	405,425	405,398	399,070	399,070

COMMENTS

This budget covers the cost of cleaning County buildings using contracted janitorial services. The annual cost of the janitorial agreement is shown in the Professional and Specialized Services account in this budget.

SERVICES & SUPPLIES

- 720500 Household Expense is recommended at \$26,000. This account provides any miscellaneous cleaning supplies and paper products that may be needed which are not required to be supplied under the janitorial contract.
- 720502 Household Expense - Refuse Disposal is recommended at \$1,100 for trash pickup at County facilities in Oakhurst, and North Fork. Based on the provisions of a Memorandum of Joint Occupancy with the Administrative Office of the Courts, the County will reimburse the State a pro rata share of cost (32.5%) for refuse disposal expense relating to the Bass Lake Government Center. For explanation, see Trial Court Operations.
- 721400 Professional & Specialized Services is recommended to be funded at \$633,000. This account funds the County's contractual janitorial service. The Board of Supervisors approved a new three (3) year janitorial agreement in November 2007. The janitorial budget includes a full-time day janitor in the new County Government Center, a 4-hour day janitor for Social Services, an added facility at 441 E. Yosemite Ave. for Social Services, the additional cost for Probation now occupying the former Borden Court facility. Also included is \$800 for janitorial services for the Grand Jury's rental space. Based on the provisions of the Memorandum of Joint Occupancy with the Administrative Office of the Courts, for 2009-10, this budget will reflect the County's share of cost with the Court (32%) for janitorial services in the former County Government Center (\$47,750).
- 721900 Special Departmental Expense (\$850) provides funds for the fingerprinting of new janitorial employees for security purposes.

COST APPLIED

\$261,880 of this budget will be charged to the Household Expense accounts of Child Support Services (\$18,975), Department of Social Services - Administration (\$89,060), Women Infant Care (WIC) (\$7,975), and Welfare Fraud (\$1,800), Behavioral Health Services (\$77,200), Public Health (\$49,425), and RMA - Road Department (\$17,445).